**Supplier name**: Reed & Mackay Travel Limited

**Publication date:** 18th June 2024

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# **Commitment to achieving Net Zero**

# Reed & Mackay Travel Limited is committed to achieving Net Zero emissions by no later than 2050.

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# **Baseline Emissions Footprint**

Our baseline emissions inventory includes all measurable Scope 1, 2 and 3 emissions. We include all 7 Kyoto Protocol Greenhouse Gas groups in our emissions footprint calculations.

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| --- | --- |
| Baseline Year: February 1st 2022 to January 31st 2023 | |
| **Additional Details relating to the Baseline Emissions calculations.** | |
| Reed & Mackay Travel Limited undertook its first, full global CO2 footprint analysis late in 2023 using it’s most recent financial year as a baseline. This CO2 analysis was undertaken in partnership with WSP our external consultants and verified to ISO 16064-1 by 3rd party auditors Carbonology to reasonable levels of assurance (verification report can be provided upon request). | |
| **Baseline year emissions:** | |
| Emissions | Total (tCO2e) |
| Scope 1 | 17.49 tCO2e |
| Scope 2 | Location based - 133.22 tCO2e  Market based - 117.65 tCO2e |
| Scope 3  (Included Sources) | Total Scope 3 - 3,793.38 tCO2e  Scope 3.4 – NA  Scope 3.5 – 1.28 tCO2e  Scope 3.6 – 708.89 tCO2e  Scope 3.7 – 736.22 tCO2e  Scope 3.9 - NA |
| **Total Emissions** | **Location based - 3,944.09 tCO2e**  **Market based – 3,928.52 tCO2e** |

**Current Emissions Reporting**

|  |  |
| --- | --- |
| Reporting Year: February 1st 2023 to January 31st 2024 | |
| Reed & Mackay Travel Limited undertook this global CO2 footprint analysis in partnership with WSP our external consultants and verified to ISO 16064-1 by 3rd party auditors Carbonology to reasonable levels of assurance (verification report can be provided upon request). | |
| Emissions | Total (tCO2e) |
| Scope 1 | 3.00 tCO2e |
| Scope 2 | Location based – 161.14 tCO2e  Market based – 165.28 tCO2e |
| Scope 3  (Included Sources) | Total Scope 3 - 4,658.57 tCO2e  Scope 3.4 – NA  Scope 3.5 – 1.90 tCO2e  Scope 3.6 – 1,193.68 tCO2e  Scope 3.7 – 809.03 tCO2e  Scope 3.9 - NA |
| **Total Emissions** | **Location based – 4,822.71 tCO2e**  **Market based – 4,826.85 tCO2e** |

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# **Emissions Reduction Targets**

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# Reed & Mackay Travel Limited is in the final phase of completing a fully scoped and documented Net Zero plan in order to drive our progress and achieve our carbon reduction targets.

# We intend to achieve Net Zero emissions within Scopes 1 & 2 by 2035, and Net Zero emissions within Scope 3 by 2050.

# **Completed Carbon Reduction Projects**

* Our environmental management system within the UK is certified to ISO 14001.
* We purchase 100% renewable energy for our head office location in London.
* We became a signatory to the UN Global Compact in 2022.
* We have committed to setting near term and long term science based targets – these are due for submission and verification in Q3 2024.

**Future Carbon Reduction Projects**

In advance of its publication, the key objectives that will form the basis of our Net Zero plan are;

* Procurement of renewable energy suppliers across our office footprint by 2037.
* Switch to EV’s across all company owned vehicles.
* Reduction in business travel through an overall reduction in volume, switch in class and mode of transportation and the increased usage of online and virtual methods of communication.
* Rationalisation of our owned office footprint where feasible.
* Engagement with our supply chain to understand their emissions and reduction efforts. 13 of our top 30 clients already have net zero plans in place, and we intend to improve this ratio over time.
* Engagement with our employee base to encourage improved commuting habits and the uptake of renewable energy tariffs within homeworking environments.

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# **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[[1]](#footnote-1) and uses the appropriate [Government emission conversion factors for greenhouse gas company reporting](https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)[[2]](#footnote-2).

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[[3]](#footnote-3).

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

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#### A close-up of a signature Description automatically generatedSigned on behalf of the Supplier:

Fred Stratford

Group CEO

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Date: 18 June 2024

1. <https://ghgprotocol.org/corporate-standard> [↑](#footnote-ref-1)
2. <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting> [↑](#footnote-ref-2)
3. <https://ghgprotocol.org/standards/scope-3-standard> [↑](#footnote-ref-3)